



UTAH PBL State Fall Leadership Conference

Where: Park City Landmark Inn
6560 North Landmark Drive
Park City, UT

When: October 9-10, 2009

Cost: Registration \$25.00
Late Registration \$35.00

Registration Deadline: October 2, 2009

Tentative Schedule:

Thursday:	Opening Session	5:00-6:00 pm
	Work with Presenter	6:00-8:00 pm
Friday:	Work with Presenter	8:00-11:50 am
	Lunch	11:50-1:30 pm
	Work with Presenter	1:30-2:20 pm
	Closing Session	2:30 – 3:30 pm

All conference registration will be done online this year, unless you are registering late. Then you will need to request a form to send by snail mail.

Hotel information will be sent directly to the hotel with a check from your school.

We have lots of workshops for your students and a great keynote speaker.

Remember that all students, advisers, and chaperones must adhere to the dress code.

FBLA-PBL State Fall Conference Registration - online:

Log onto: <http://register.utah-fbla-pbl.org/>

The first time you enter this site, click on **Register**

Registration key : **flc2009pbl** Click **Begin**

Fill in the fields on this screen and click **save**

(You may enter this registration again to make changes by entering this username and password)

Now login using your user name and password

Click the **students** tab

Enter your member names where it says **add entry** Click **Add**

(ALL THOSE YOU REGISTER MUST BE paid members—both state and national dues)

(List students with **last name, first name** Eg **Doe, Jane** That way they will be alphabetized by last name when I print your list)

If you enter someone by mistake, click **Remove**

When you have entered all names, click the **payment** tab. The amount you owe will be figured.

Remember that registration needs to be done online by October 2.

Print the payment receipt by right clicking on the screen and clicking **Print**

Send your check and a copy of the payment receipt to: Lucille Brizzee
Utah FBLA-PBL
P.O. Box 13908
Ogden, UT 84412

Until October 2, you can make changes on your registration. After that date, you will need to make all changes and/or late registrations by emailing me duke.distefano@wasatch.edu

Each student/adviser/chaperone must fill out an activity release form. Bring these with you to the conference. Be sure you discuss the dress code with all participants. You must monitor all participants' dress as well as behavior.

SEE YOU SOON!!!