

FBLA-PBL ACTIVITY RELEASE FORM
Activity: State FBLA-PBL Fall Leadership Conference

Name _____	Home Phone _____
Home Address _____	Parent's _____
	Work Phone _____
	Alternate Phone _____
City, Zip _____	School _____
Parent's Health Insurance Company _____	Policy No. _____
List Special Medical Problems _____	
_____ Student _____ Adviser _____ Chaperone _____ Guest _____ State Board	

Code of Conduct and Medical Release

This is to certify that the above named participant has our (the parent, adviser, and principal) permission to attend the above named activity. I (the parent) understand that there are inherent risks in any form of travel, or day-to-day student activity, and I (the parent) absolve and release the school officials, the chapter advisers, and the assigned state staff from any claims for personal injuries which might be sustained while he/she is inroad to and from, or during the activity.

I (the parent) authorize the adviser or state official to secure the services of a physician or hospital and to incur the expenses for necessary services in the event of accident or illness, and I (the parent) will provide for the payment of these costs.

I (the participant) agree to the following rules and policies.

1. There shall be no defacing of public property. Any damages to any property or furnishing in the building must be paid by the individual responsible.
2. Advisers will be kept informed of the participant's activities and whereabouts at all times.
3. Participant should be in his/her assigned room and quiet at curfew. Curfew times are not debatable and must be strictly adhered to.
4. No alcoholic beverages, tobacco, or narcotics in any form shall be possessed by delegates at any time, under any circumstances. Participation in activities where these products are present is also unacceptable.
5. Participants should be prompt and prepared for all activities. Conference badges should be worn at all times for entrance to all activities and meetings.
6. Participants are required to attend all general sessions and assigned activities.
7. **The conference dress code will be in effect at all times.**
8. Casual wear will be accepted during specific social functions as designated during orientation sessions.
9. Participants are not to drive or have access to cars during the conference.
10. Disrespect to any school, state or conference official will not be tolerated. Disrespect will be grounds for immediate removal from the conference at participant's expense.
11. Participants will not have members of the opposite sex in their rooms without the prior knowledge and permission of their adviser.

I (the participant) have read and agree to abide by the Code of Conduct. We (the parent, adviser, and principal) also agree that the state officials and the chapter advisers have the right to send the above named participant home from the activity at the parent/guardian's expense if he/she has violated the Code of Conduct and/or his/her conduct has become a detriment to themselves or other participants. It is understood that if the parent/guardian cannot be reached or will not immediately pick up the participant, and the activity for which they are being sent home is illegal, the participant will be turned over to the local authorities. We also agree that the participant may be grounded to a specific area or from specific activities if it is not feasible to send him/her home.

_____ Participant's Signature	_____ Parent/Guardian Signature (Required for any FBLA participant)
_____ Chapter Adviser's Signature (Required for all students)	_____ Principal's Signature (Required for all FBLA participants)

National Conference Dress Code

**Revised January 2009*

FBLA-PBL members and advisers should develop an awareness of the image one's appearance projects. The purpose of the dress code is to uphold the professional image of the association and its members and to prepare students for the business world. Appropriate attire is required for all attendees—advisers, members, and guests—at all general sessions, competitive events, regional meetings, workshops, and other activities unless otherwise stated in the conference program. Conference name badges are part of the dress code and must be worn at all conference functions. Do not wear name badges when touring.

Professional attire acceptable for official FBLA-PBL activities include:

Gentlemen

- Business suit with collared dress shirt, and necktie or
- Sport coat, dress slacks, collared shirt, and necktie or
- Dress slacks, collared shirt, and necktie.
- Banded collar shirt may be worn only if sport coat or business suit is worn.
- Dress socks and shoes

Ladies

- Business suit with blouse or
- Business pantsuit with blouse or
- Skirt or dress slacks with blouse or sweater or
- Business dress
- Capris or gauchos with coordinating jacket/suit, worn below the knee, with nylons.*
- Dress shoes (not casual sandals)
- Nylons recommended

Inappropriate attire for both men and women includes

- Jewelry in visible body piercing, other than ears.
- Denim or chambray fabric clothing of any kind, overalls, shorts, skorts, stretch or stirrup pants, exercise or bike shorts
- Backless, see-through, tight fitting, spaghetti straps, strapless, **extremely short**, or low-cut blouses/tops/dresses/skirts
- T-shirts, Lycra, spandex, midriff tops, tank tops, bathing suits
- Sandals, athletic shoes, industrial work shoes, hiking boots, bare feet, or over-the-knee boots
- Athletic wear, including sneakers
- Hats or flannel fabric clothing
- Bolo ties
- Visible foundation garments

Clarification—many women's two-piece suits are currently designed so that they do not require a blouse. Therefore, this will be accepted. In addition, sling-back shoes, open-toe shoes, and sleeveless dresses are accepted.